

Friends of the Milford Upper Charles Trail

Minutes for the Open Monthly Meeting – September 8, 2021

President Mike Morrison called to order at 7:07 pm

In Attendance

Members: William Sanborn, David Kent; Mike Morrison; Catherine Guido;
Brenda Wheelock (New)

Non-Members: None

President:

Meeting minutes for Aug to be send by Bill after this meeting

Brenda:

Representing local Girl Scout troupe (Grades 10 & 11)

Have surplus funds on balance of troupe bank account

If the funds are NOT going to be used as planned in the next year, can they contribute towards
Bike repair stations?

Goal: Want the unused funds to stay in the Milford community

Willing to work with the Friends and Parks department to install a bike repair station along the trail

Bill: We prefer the ‘Saris’ products, similar to those along the Holliston trail

“Saris Infrastructure”

5253 Varona Road

Madison, WI

P: +1.800.783.7257

E: info@sarisinfrastructure.com

Possible locations:

Possibly near the rt 85 parking lot (set back from path entry), or

near Lousa Lake parking lot (set back from path entry). ~50-100 feet away from parking lot along path

Willing to work with Parks department and/or High department for assistance with installation

Action: Check with Nancy WOJICK for location suggestions; possibly near a bench?

Brenda:

“Fixit” company is ~50% lower cost of equipment compared with “Saris” solution in Holliston

Are there other alternatives?

Note: The Boy scout project installed a different unit near Zain Ridge. The company/product chosen has NOT
been easy to work with. In fact, has delayed the parts needed to install the hand pump.

Bill:

It is important that the next series of repair stations offer the following

Well established company with good reputation

Uniform product solutions

Good reputation and high quality products

Mike:

Foresee installing ~4 or more of these along the 6 miles of trail in the coming years

Catherine:

We can consider have a joint fund raiser if there is interest

VP Report - Catherine:

Email sent regarding Shaws charity recipient for re-usable bags

We earned \$39 from Shaws for the month of August! Check will be sent in ~9-12 weeks

David:

Noticed some new graffiti along the trail

Some fence damage in sections, possibly from excavator cleaning?

Need to take photos and send to Jim ASAM / Nancy and Friends committee

? Do we have an updated punch list with outstanding items ?

Action: Ensure Nancy is aware of the sink holes mentioned in prior meetings

Treasurer – Bill:

Reviewing open actions from previous meetings:

May we release encumbered balance of funds earmarked for Harold Rhodes project? (Accessibility)

Action: Mike to request attendance with Harold Rhodes to understand what was completed and whether there is documentation for this project. For instance, what markers were installed, where and for what purpose?

Would like more information prior to releasing remaining balance of funds earmarked for trail accessibility

Action: Nancy to contact Susan Clark at the senior center for volunteers, especially the secretary role.

President's Report - Mike:

Election of officers for the next two (2) years:

Motion to nominate Mike for President – Approved/Unanimous

Motion to nominate Catherine for Vice President – Approved/Unanimous

Motion to nominate Bill for Treasurer – Approved/Unanimous

New Business:

Mike:

We need to set the new schedule for future meetings

Shall we meet every month as we have in the past or decide on an alternate schedule?

Action: Please think this over and be prepared to propose and discuss at the next meeting

Catherine:

Do we have time sensitive dates that require us to meet?

Answers/feedback for consideration:

Yearly budget authorizations for standard budget categories

Tax filings

Participation in local events

Spring clean-up (Beautification day)

Celebrate Milford

Pumpkin stroll

By laws:

Annual meeting for elections: Officers / Directors

Two weeks' notice sent to members with agenda

David:

Creating a powerpoint slide deck with 3 photos of each bench and a recommended maintenance plan for each

Would like to have member brochures to share with people while walking the trail

Mike has flyers that he can give to us for our use

Stickers – membership stickers (decals)

Reno requested these for sharing – Mike has run out of these

Trying to determine where we bought these in the past?

Possibly two sizes? One for car another for business/sponsor window

Action: Speak with Nancy to see if she has artwork and a supplier from previous purchases?

Brenda:

Has suppliers who may be able to help us if we cannot identify previous supplier

Motion: Next meeting: 6-October-2021 @ 7:00pm; Approved/Unanimous

Meeting adjourned 8:30 PM