

Friends of the Milford Upper Charles Trail
Minutes of the General Membership Meeting
June 1, 2010

Call to Order

- Dave Cassinelli called the meeting to order at 7:10 PM. There were 14 members and 2 guests present.
- The minutes from the May meeting were amended. A motion was made to strike the dog bag expense item as incomplete. The motion was approved and the minutes were accepted.

Guest Presentations

- Sgt. Sanchioni stated that there had been no crime reported on the trail. There was one accident where a cyclist fell off of their bike; the person was not wearing a helmet and the Fire Dept. responded to the scene. There was a problem when they could not open the lock to access the trail with the ambulance and had to cut through the chain. Reno will follow up with Mike Bresciani to check the status of the locks. Perhaps a different type is required.

Sgt. Sanchioni was pleased to report that his grant application for helmets had been approved and he will be receiving 125 new helmets by June 22. We hope to use them at the Mason's Fair on August 21.

Pat Rosenthal asked for safety guidelines or whether the Police Dept. did any safety training. He will have pamphlets for the August event.

- Reno Deluzio reported that Phase 2 construction has no new problems, but he will know better tomorrow. The most significant achievement is the signing of the Memorandum of Understanding by the Parks, Highway, Police and Friends regarding maintenance responsibilities. The only issue is how we formalize notification to the Parks when there is a problem. Reno suggested that the best way would be to mark the Trail Plan with station numbers. Then Mike will be able to assign someone to act on it. Next step is how to execute now that we have the MOU. He suggested a form where there would be a number assigned to the job. There was a discussion regarding the graffiti under the 495 underpasses. The Town will not clean it up feeling that it is a losing battle.

Officer Reports

- Dave Cassinelli-President
 - A Memo of Understanding was accepted and signed as noted in Reno's report. There was an article in the paper about the hopscotch.
 - Tom Myatt will be part of the fundraising along with Christine Haslam., and Margaret Myatt will be volunteer coordinator. Chris Haslam also will act as event coordinator. Theresa Mazzarelli suggested a photo contest to choose the best photo of the event. And Dave suggested we also hire a videographer for the event construction and implementation.

- Marie Clemente – Vice President
 - No report

- Treasurer – Tom Myatt

Friends of the Milford Upper Charles Trail

Treasurer Report: 1/1/10 - 5/31/10

		Dollars	
Opening Balance			\$ 15,280.91
Checking Account, 0.1%	\$	15,280.91	
Income			
Donations	\$	2,875.00	
Clean Portable Restrooms	\$	250.00	
Harmon Foundation	\$	2,500.00	
Other	\$	125.00	
Interest (checking & CD's)	\$	32.92	
Membership Fees	\$	625.00	
Total Income	\$	3,532.92	
Expenses			
Bird Houses	\$	31.49	
Doggie Bags	\$	245.00	
Easter Egg Hunt	\$	406.91	
Fees - State and Paypal	\$	85.51	
Insurance	\$	832.00	
Membership Decals	\$	113.00	
Postage	\$	52.80	
Trail Cleanups	\$	56.88	
Website Development	\$	300.00	
Total Expense	\$	2,123.59	
Net Change			\$ 1,409.33
Closing Balance			\$ 16,690.24
Checking Account, 0.1%	\$	6,662.55	
CD: 8/27/10, 6-mth, 0.8%	\$	5,010.30	
CD: 3/27/11, 13-mth, 1.35%	\$	5,017.39	
Open Spending Authorizations			\$ 790.35
Uncommitted Available Funds			\$ 15,899.89

Opening Spending Authorizations:		<u>Authorized</u>		<u>Expended</u>		<u>Remaining</u>
# 08-15: Adopt-a-Trail signs	\$	500.00	\$	267.36	\$	232.64
# 09-04: Dog rule pamphlets	\$	100.00	\$	-	\$	100.00
# 09-10: Spencer Carlin kiosk	\$	225.00	\$	-	\$	225.00
# 09-19: Kiosk hardware	\$	50.00	\$	-	\$	50.00
# 09-20: Birdhouse materials	\$	100.00	\$	31.49	\$	68.51
# 10-02: Spring 2010 trail cleanup	\$	100.00	\$	35.80	\$	64.20
# 10-06: Masons August craft fair space	\$	50.00	\$	-	\$	50.00
					\$	790.35

- Secretary – Nancy Wojick

- There were no changes in membership this month. However, there are 46 renewals due in June. Marie stated she will do the BBQ at Midtown again as a fundraiser for the trail in late June. This will be done just through the club and funds raised will go to the friends. She will let us know when it will be. It will be a Friday night rain or shine.

- Still working on Wild Apricot; membership management part but there is more to investigate. We also need to see how the rest of that system works with our revised website.

Old Business

- The newly authorized bench by Midtown is being worked on and Dave stressed that it must conform to our design. Marie said they are very happy and will be sure to meet the specs.
- Tom Myatt motioned to close the Adopt a Trail signs authorization and the Spring cleanup authorization. Dave will follow up with Spencer Carlin regarding reimbursement due for the new kiosk.. These motions were passed.

New Business

- Linda Konvalinka presented a weathervane shaped like a blackbird. It could be used as an educational tool to stress that the cattails are a native habitat for the blackbird. She would like to have this installed to answer critics who think the cattails are ugly and should be removed. Options were discussed and Dave said he would look for a place to install this near the area behind Benjamin Moore. Nancy will work with Linda to develop a press release and a kiosk display. Linda will paint the item to look like a red winged blackbird.
- Tom reminded us we need to make a motion to spend for website revision. Pat made motion to spend \$300.00 for deposit. If we are going to spend more it was decided to do it now because we won't be back until August. Tom made a motion to amend to increase amount to \$900.00 as per Greg's estimate. Question came up regarding maintenance of the site, and his availability to help get it going. There is no contract to date. Some sort of governance will be needed. Pat wants more input on the format that has been presented. She also would like more people to work with her. Theresa Mazzarelli and Dick Flooks volunteered We also need to re-evaluate the sponsor program and re-rice.
- Dick Flooks spoke to Jerry Swift at Jerry's Paintland and Benjamin Moore is very interested in helping with the paint for the proposed hopscotch project. They don't want to see it go to Franklin Paint when it is a Milford project. Dave will call Jerry too give him the specs for the job.
- Pat reported on the recently completed trail counts. There were 81 per hour at Fino Field and 113 at Louisa Lake per hour. With this level of activity we need better trail safety practices and etiquette.

- Next meeting will be held on August 3.
- Meeting adjourned at 8:10 PM.