

## Friends of the Milford Upper Charles Trail

### Minutes of the General Meeting January 3, 2012

- President Pat Rosenthal called the meeting to order at 7:05 pm.
- The minutes from the November meeting were accepted.
- There were 11 members and 1 guest present.

#### **OFFICER AND COMMITTEE REPORTS:**

##### Chairman, Milford Upper Charles Trail Committee – Reno DeLuzio

- There is a new member of the committee: Joe Arcudi.
- Phase 2: Only thing remaining is changing the flashing beacons on Rte 109 and Rte 85 from motion sensors to microwave sensors.
- Phase 3:
  - Brian Murray, Trail Committee member and Milford selectmen advised the Trail Committee to present 3 options for Phase 3 funding to the board of selectman:
    1. Town funds
    2. TIP funds (federal 80%, state 10%, town 10%)
    3. Residential builder to get bonus condo units if build the trail.
  - The selectman will hopefully favor one and advocate it to the Milford Town Meeting.
- Maintenance:
  - The Parks Dept is looking for budget to maintain the Trail and will be meeting with a subcommittee of the Finance Committee. Reno could use how long we've been in existence and what our annual income and expenditures has been since then – Tom Myatt will provide this.
  - Reno asked for a description of activities that we do to improve the features of the trail.
  - Reno would also like the Friends to keep a record of the requests that we communicate to the Parks Dept.
  - Reno recommended that we spray with orange paint the areas of the pavement that need attention.
  - He also suggested the Friends have a project to clear the wood debris from the new section of the trail.

##### President – Pat Rosenthal

- Reno and Pat will go on the That Milford Show host by Al Correia on January 12<sup>th</sup> for an interview about the Trail.

##### Vice-President – Dave Cassinelli

- Nothing to report other than M&E updates (see further below).

##### Secretary – Margaret Myatt

- Margaret was absent. Pat gave her report.
- There are 72 members.
- Margaret will be organizing the Friends table at the Family Fun Fair on 3/31.

Treasurer – Tom Myatt

- Distributed the annual Treasurer Report for 2011.

**Friends of the Milford Upper Charles Trail**  
**Treasurer Report: 1/1/11 - 12/31/11**

	<b>Dollars</b>	
<b>Opening Balance</b>		16,339.93
<b>Income</b>		
Donations - General	345.00	
Donations - Bench	450.00	
Interest (checking & CD's)	30.92	
Membership Fees	1,995.00	
T-Shirt Sales	210.00	
<b>Total Income</b>	<u>3,030.92</u>	
<b>Expenses</b>		
Doggie Bags	735.00	
Doggie Bag Station	218.00	
Fees - Paypal	21.98	
Granite Bench	450.00	
Insurance - Liability	869.00	
Letterboard Signs	240.00	
Open House	47.79	
Phase 2 Opening Ceremony	951.65	
Signage	92.41	
Stationery Supplies & Postage	75.00	
Table Top Poster	97.95	
Trail Clean Up	20.15	
Website Development	24.59	
Website Fees	78.38	
<b>Total Expense</b>	<u>3,921.90</u>	
<b>Net Change</b>		(890.98)
<b>Closing Balance</b>		<u>15,448.95</u>
<b>Open Spending Authorizations</b>		<u>3,485.00</u>
<b>Uncommitted Available Funds</b>		11,963.95

<b>Opening Spending Authorizations:</b>	<b>Authorized</b>	<b>Expended</b>	<b>Remaining</b>
# 11-07 Administrative supplies	200.00	75.00	125.00
# 11-10 Trash barrels	200.00	0.00	200.00
# 11-11 Government filing fees	200.00	0.00	200.00
# 11-12 New brochures printing	250.00	0.00	250.00
# 11-13 Updated trail maps for kiosks	150.00	0.00	150.00
# 11-14 Sandwich board signs	500.00	240.00	260.00
# 11-15 Jacob Bogner project	100.00	0.00	100.00
# 11-16 Signage for Phases 2A & 2B	500.00	0.00	500.00
# 11-17 Website development	1,000.00	0.00	1,000.00
# 11-18 Doggie bag stations	700.00	0.00	700.00
			<u>3,485.00</u>

Maintenance and Enhancements Committee – Dave Cassinelli and Nancy Wojick

- Removed all vandalized signs along the Trail. Replaced the trail rules sign, 911 signs, and dog rules signs that were vandalized. Saved the metal so can be reused for replacement signs in the future.
- Dave priced some edgers. He recommends one that has a metal blade. Nancy thinks the recommendation is that we should have a metal string, not a blade. Reno recommended that we wait until the Parks Dept meets with the Finance Committee regarding funding before making any purchase. One possibility is that we could donate the equipment to the Parks Dept once this is settled.
- John Edmondson is pricing trash barrels.
- Will look into putting mileage markers on the new section of the Trail in the spring.

### Trail Website Committee – Theresa Mazzealli

- Theresa passed out some community involvement pages for review.
- She hopes to have 20 sponsors per year on the sponsor page who will pay \$100 each annually. This should fund web development going forward. Sponsors will be able to sign up only once a year in March so the web maintenance can be done together on an annual basis. The sponsor solicitation letter was distributed.
- Plan is pay Greg Lamb to do the website maintenance going forward.
- The Trail Facebook gets a lot of hits. The map is most popular, which is why Theresa wants to keep it on the first page of the website.
- Pictures will stay on Facebook for now.

### **OLD BUSINESS**

- Closed some spending authorization motions:
  - #11-14 Sandwich board signs
  - #11-16 Signage for Phases 2A & 2B.

### **NEW BUSINESS**

- Motion was made and passed unanimously to allocate \$1500.00 for doggie bags.
- Motion was made and passed unanimously to spend \$50.00 or 2 caution signs.
- It was announced that the next meeting will be held on 2/7/2012 at 7:00 pm at the Milford Senior Center.

Meeting adjourned at 8:34 PM.