

Minutes

Friends of the Milford Upper Charles Trail Minutes for the monthly open meeting - February 5, 2019

In attendance

Members: Mike Morrison, Catherine Guido, Bill Sanborn, Guru Simran Khalsa-Bob, Brett Staupe (by phone), Reno DeLuzio, Nancy Wojick

Non-members: Joel Ross, Lisa Williams

7:04 Call to order

7:05 President's report. Nothing to report from Mike. January is a particularly quiet time of the year for the trail.

7:07 Vice President's report. Catherine has 1 new item which she will raise under new business.

7:08 Treasurer's report. Bill said that there is one federal filing due in April for us as a non-profit. Cat ran into Tom Myatt locally who had offered his assistance to the Friends and to Bill with the state and federal filings. Bill now has access to the Friends' PayPal account and released the funds into the Friends' account. Bill will send a list of the donations that were held up to the officers and the board of directors. Cat mentioned the possibility of sending thank-you notes to donors automatically. Mike to research the possibilities of sending personalized emails through Mailchimp.

7:15 Joel Ross presented an update on his Eagle Scout project. His idea is to install one bike repair station along the trail to aid users who need a quick bicycle tuneup while out on a ride. Discussion of the number of repair stations, locations, potential vandalism of the stations, and funding ensued.

7:41 Cat moves to approve Joel's project with one bicycle repair station, Bill seconded. **Motion passed, 6-0.**

7:42 Bill moves to offer to Joel to pay for the concrete pad under the bike repair station, Cat seconded. **Motion passed, 6-0.**

7:44 Mike signed papers for Joel as the officer of the organization which would benefit from the project.

7:50 Reno presents an updated version of the Memorandum of Understanding between the Friends, Parks, Highway and the Police for our review. No objections to the changes. No changes were made to the assignment of responsibilities under the MOU. The revision clarifies the landscaped areas which are the Friends' responsibility to maintain. It also changes the

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Friends' point of contact from the Parks Department director to the Parks Administrator and the Highway Surveyor jointly. No objections to the MOU were raised by the members present.

7:50 Discussion of the Veterans Memorial Drive gate

8:05 Mike presented the trail maintenance log.

8:07 Discussion of getting a banner for the Friends to use at public events. Nancy to get quotes for the banner from SignsPlus. Mike to send the dimensions of our table to Nancy.

8:17 Spring cleanup will be on the Milford Beautification day, Saturday April 27.

8:20 Bill suggested a family-friendly map of the trail for the cleanup day.

8:22 Cat suggested having plants of flowers that kids/families could plant in the landscaped areas

8:23 Guru mentioned that Alternatives Inc, one of the trail adopters, is now known as Riverside.

8:25 Cat moves to adjourn, Reno seconded. **Motion passed, 6-0.**