

FINAL

Friends of the Milford Upper Charles Trail Meeting Minutes November 5, 2025

10 Attendees Present (see attached attendance sheet)

Members: Mike Morrison, Reno Deluzio, Chris Ward, Pat Rosenthal, Sharon Pigeon, Olivia & Greta Guido, Dave & Rita Wilkie

Non-Members: Denise Simoneau

Meeting started at 7:05pm at Milford Town Library

1. Mike conducted the meeting on behalf of Catherine Guido (Friends President) who could not attend due to illness.
2. Reviewed, discussed, amended & approved the October 8th meeting minutes.
3. Officer reports:
 - President – none
 - VP – Mike corrected meeting time on website as per October action items.
 - Secretary – Olivia announced she is stepping down from this position citing school work, sports & college application demands effective immediately. She offered a nomination of current director, Chris Ward for this position. Chris respectfully declined at this time. Sharon Pigeon expressed interest in the position. Olivia will submit a formal resignation to the board. The attendees all wished Olivia well. It was decided to nominate & vote to fill the position at the next meeting.
 - **Action item:** Olivia to submit formal resignation
 - **Action Item:** Pat to take Nov 5th meeting minutes for Olivia
 - **Action item:** Nominations for secretary & election planned for next meeting
 - Treasurer – Henry Papuga, treasurer was absent due to illness. Pat provided hard copies of Henry's report with a brief review including several recommendations. (see attached financial report) Balance as of 10/31/25 was \$11,052.44 & now includes previous PayPal membership fees.
 - **Action item:** Mike asked if the ownership status of the Friends PayPal account had been updated from Margaret Myatt. Henry to address PayPal account ownership question
4. Trail Census Counter subcommittee - Chris & Henry met with the Upton State Park ranger to view the counters they use on Oct 20th. Chris reported that the counters they use are very rugged & simpler technology than other counters previously researched, but provides limited data & interface is clumsy. Pat indicated that there may be other groups looking to purchase or replace trail counters & it may be worth exploring collaboration with these organizations for greater buying power (Henry's suggestion). The subcommittee is planning additional follow-up with recommendation for the next meeting. Other members at the meeting suggested checking with MassTrails.org, DCR, MAPC, etc.
 - **Action item:** Provide updates and, if possible, proposals & recommendation at next meeting
5. Eugene Circle update was provided by Reno DeLuzio. A temporary construction easement was granted by abutting property owner Mr. Mainini (via his niece who is also a Milford Town Engineer) with the stipulation that he gets a privacy fence. Reno indicated that approval from National Grid is required for this project. National Grid is not currently aware of this project. Reno has scheduled a meeting with the town engineer on Nov 6 to review the three (3) rough plans & drawings Reno presented at the August Friends meeting & to obtain the town engineer's recommended approach. Once that is secured, Reno will contact National Grid to schedule to present the proposal to them. Reno reminded the group that it took 4 years to get National Grid's approval for the actual trail construction, so it may take some time. Sharon asked about funding for the project. Reno said there is a substantial

private donation for construction but there will likely be a need for some type of engineering consult. Funds would not come from the Friends for this. Mike provided a topographical overview for those folks not at previous meetings.

6. Pat reported trail kiosk signs have an incorrect website listed – milfordtrail.com but should be milfordtrail.org. It was suggested to explore whether the signs could be fixed.

Motion was made by Reno & seconded by Chris to remove these signs & get an estimate from Signs Plus to fix or replace.

Additionally, while the cleansed trail map signs & fence graffiti painted over in Sept/Oct have remained graffiti free, there is new graffiti on the fence near Aldi & Prezo (large) & Big Y (small) with no profanity.

Parks Dept has done a great job with clearing leaves & trash off the trail. It was noted that the fencing behind the concrete business has a new panel that is flush to the ground which will encourage moisture wicking. There is also a section that is falling down & the section incurring tree damage still needs replacement.

There's a new granite bench at Fino Field pool area (Rita & Al Burgey) which is different than the standard benches along the trail. It was confirmed that the Parks dept has the specs for the memorial benches but if someone wants something different & willing to pay for it, they can approve it.

- **Action Item:** Dave & Rita Wilkie volunteered to remove the 4 signs from the kiosks.
- **Action Item:** Pat will take the signs to Signs Plus for a possible fix & cost estimate.
- **Action Item:** Sharon will get in touch with Parks dept on fence concerns

7. Strategic Planning Meeting: After some discussion, it was determined that the future vision should be a focus for what the trail should be. It may be different than what other towns do. Community interaction, business sponsorship, revamping of the adopter & sponsor programs were just some of the items mentioned.

Motion was made by Mike & seconded by Pat to hold the next meeting on Dec 3rd. Motion passed.

- **Action Item:** Everyone in attendance should come with at least 3 ideas (Sharon's suggestion)

8. **Motion** to adjourn made by Reno, seconded by Sharon. Meeting adjourned at 8:29 pm.

November 2025

Attendance Sheet

PROJECT ACTION NOTES

PROJECT PLANNING NOTES

Name

Affiliation

Mike Morrison

Vice President

RENO DELUZZO

MEMBER

CHRIS WARD

MEMBER/DIRECTOR

Pat Rosenthal

member

Denise Simoneau

Friend

Sharon Pigen

member

Olivia Guido

~~member~~ member

Grace Guido

member

Dave Wilkie

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Rita Wilkie

"

The Friends of the Milford Upper Charles Trail, Inc.

Treasurer's Report: 01/01/2025 to 10/31/2025

Opening Account Balance 1/1/2025

\$ 11,441.03

INCOME

Donations (3)	\$ 592.00
Account Interest	\$ 4.68
PayPal Giving Fund in 2023	\$ 22.07
Membership Fees	\$ 525.00
	<u>\$ 1,143.75</u>

TOTAL INCOME

\$ 1,143.75

EXPENSES

Fees:

Attorney Gen Annual Rpts 2021-2024	\$ 140.00
Sec of State Annual Rpts 2019-2024	\$ 90.00
Sec of State Annual Report 2025	\$ 15.00
PayPal Transaction Fees	\$ 11.78

Insurance:

Directors & Officers Liability	\$ 977.00
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Web Site Maintenance:

Go Daddy	\$ 48.56
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Outreach Events:

Milford Beautiflcation Day	\$ 250.00
	<u>\$ 1,532.34</u>

TOTAL EXPENSES

\$ 1,532.34

Net Change for period

\$ (388.59)

Closing Account Balance 10/31/2025

\$ 11,052.44

Notes:

1. The membership fees now include the PayPal payments from 1/2/2023 to 10/31/2025.
2. A membership list has been created based upon the dues collected and the list has been forwarded to the Secretary. I suggest all past "unpaid" members be contacted to increase membership.
3. Philadelphia Insurance Companies has been provided the current list of officers as req'd.
4. I suggest The Friends transfer \$ from the checking account to a Cert Of Deposit to increase interest. Prudent interest management could increase annual interest from \$6.00 to \$400.00.

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