

Friends of the Milford Upper Charles Trail

December 7, 2010

Call to Order

- President Dave Cassinelli called the meeting to order at 7:05 PM
- The minutes from the November meeting were accepted
- There were 8 members and 3 guests in attendance

Guest Presentations

- Sgt. John Sanchioni reported that the Police Department had not been able to verify the report of an attack on the trail. He stated that the trail is a safe place, but users should demonstrate common sense by not going alone in the dark. The police are unable to perform the motorcycle patrols in the winter months, but will respond on foot as needed.
- Reno DeLuzio reported that progress on Phase 2 had slowed due to the weather however the contractor continues to be ahead of schedule. On Phase 2A the missing timber rail fence has been installed. On Phase 3 (interim path) the environmental permitting is going well, and flagging of the wetlands is being done. The project is still within budget. Planning for a September grand opening would be reasonable.

Officer Reports

- Dave Cassinelli – President
 - Dick Flocks notified Dave that he will not be able to take on the Maintenance and Enhancement position.
 - Dave walked the trail and took an inventory of all locks. There are 20 locations. In two of those the locks are missing, and in another two the chains are loose. He has spoken with Mike Bresciani who has replaced the missing locks and tested all of them; he will re-chain the other two. These locks need to be lubed and exercised and the Friends can help with this twice a year at clean-up time.
 - Dave will write again to the Water Company to see if they would like to become an Adopt a Trail partner.
 - John Edmondson was nominated and elected to fill the Vice-President position until the September elections.
- John Edmondson – Vice-President
 - No Report

- Tom Myatt – Treasurer

**Friends of the Milford Upper Charles Trail
Treasurer Report: 1/1/10 - 12/31/10**

	Dollars		
<u>Opening Balance</u>			15,280.91
Checking Account, 0.1%	15,280.91		
<u>Income</u>			
Donations	3,370.00		
Interest (checking & CD's)	87.68		
Membership Fees	1,140.00		
T-Shirt Sales	120.00		
Total Income	<u>4,717.68</u>		
<u>Expenses</u>			
Bird Houses	31.49		
Doggie Bags	490.00		
Easter Egg Hunt	406.91		
Masons Fino Field Table	50.00		
Fees - State and Paypal	94.60		
Insurance	832.00		
Kiosks	195.00		
Membership Decals	113.00		
Postage	52.80		
Stationery Supplies	35.98		
Trail Cleanups	56.88		
Website Development	1,300.00		
Total Expense	<u>3,658.66</u>		
Net Change			1,059.02
<u>Closing Balance</u>			<u>16,339.93</u>
Checking Account, 0.1%	11,282.74		
CD: 3/27/11, 13-mth, 1.35%	5,057.19		
Open Spending Authorizations			<u>0.00</u>
Uncommitted Available Funds			16,339.93
Opening Spending Authorizations:	<u>Authorized</u>	<u>Expended</u>	<u>Remaining</u>
None	0.00	0.00	<u>0.00</u> 0.00

- Nancy Wojick – Secretary
 - Because of the weak response to membership renewal email notifications this year I generated 38 personalized letters and sent them to members (exclusive of the Midtown BBQ enrollees) who had not renewed their memberships. Hopefully this will generate some activity. I did not target the BBQ list because Marie wants to do another membership drive at Midtown and I did not want to overlap.
 - After some initial effort to find an appropriate software program for our use in membership management and web page integration for event management, etc. it is obvious to me that I am unqualified to perform this task and Margaret Myatt volunteered to take a look at our options.
 - After serving as Secretary for 2 terms I will be resigning at the end of my term in September 2011.

Committee Reports

- No reports

Old Business

- It was voted to go live with the new web page even though it is still a work in process it is better to move forward and update as we go.

New Business

- No new business

The next meeting will be held on January 4, 2011

The meeting was adjourned at 7:35 PM.