

# Minutes

## Friends of the Milford Upper Charles Trail

Minutes for the Open Monthly Meeting – August 1, 2017

President Mike Morrison called to order at 7:05 pm

### In Attendance

Members: Mike Morrison, Tom Myatt, Pat Rosenthal, Reno DeLuzio, Bill Kavanaugh, Gary Bonetti, Catherine Guido

Non-members: none

### Approval of Minutes

**Motion:** There was a motion to approve the June minutes, that Tom revised. The motion was seconded, all in favor, passed unanimously.

### Updates presented by Mike Morrison, President

- Mike attended the Rotary Club outdoors day.
- The Milford Town Crier contacted Mike and meeting dates and elections will be posted in the Town Crier.
- Julianne will be resigning as Secretary due to relocation.
- Mike contacted a few places for self-storage options including Hopedale Storage, Eagle, and Cube Smart. The youth center is no longer an option as they need all their space. Cube Smart will not allow storage of paints or fuels. Mike was unable to contact Cows. The Friends agreed that the Hopedale Storage location was too far away from where supplies would be used. The option of buying a steel container will be revisited and the research that Dick Fook did initially will be reviewed again.
- Mike filmed a segment at Milford TV. This could be done once a month after meetings.

### Update from Tom Myatt, Treasurer

- July Treasurer Report: Membership is steady and in the high 60's. Sponsorship renewals are coming up. Harold should be contacted about status of disabilities commission priorities.

Total Income: \$1,972.01

Total Expense: \$3,060.30

Closing Balance: \$19,664.29

Open Spending Authorizations: \$7,691.87

Uncommitted Available Funds: \$11,972.42

Open Spending Authorizations:

    Authorized: \$11,232.00

    Expended: \$3,540.13

    Remaining: \$7,691.87

### Updates:

- Reno worked on a 5-page memo of a comprehensive maintenance assessment and sent it to Park Commissioners in June 2017. No meeting has been set up yet.
- The trail will have maintenance over the next three weeks which will require heavy equipment. A notice should be put on the website about this work and on Facebook. Most of the work will be in Phase II section of the trail.
- Blinking signals at Dilla St. and Cedar St. have had tree trimming done around them to increase sun exposure to the solar panels.
- There are four landscaping areas that the Friends have agreed to maintain and are in need of attention. Weeding, mulching, and pruning need to be done. The obligation is noted in the Memo of Understanding. **Action:** Mike will send out the memo to the Friends. This work can be incorporated into one, or both, of the cleanup days (fall

and spring). The areas include 1) near the parking lot across from Sacred Heart church on Main St., 2) where the trail meets the road next to Dunkin Donuts, 3) where the trail meets the road on Dilla St, and 4) a stretch of land that borders the Louisa Lake parking lot. A quote for mulch and installation should be obtained.

- Bill mentioned there was a complaint about the traffic light near the senior center.
- Pat gave an update about adopters. She had the wrong email for Michele but that is sorted out now. A design has been selected for the new bench. The invoice will come in Jeff Howard. Swanson requires a 50% deposit to begin work. A quote is needed for installation.
- The Parks Department cleaned up after heavy equipment was used recently for trail maintenance.

**New Business:**

- Soil is needed around the Mason bench as the area around the bench is not level.
- Dates for the fall cleanup day were discussed. The Friends agreed to have the cleanup day on October 28 and adopters could clean up their sections any time between October 23 and November 6.
- There was an email to the police about dogs with not leashes, no poop stations in a certain area (which it was confirmed that there are), and “shady” people by Fino Field. Dick Flook will be called to get a police update.

Next Meeting is Tuesday, September 5<sup>th</sup> at the Senior Center.

Motion to adjourn at 8:15 pm