

# Minutes

## Friends of the Milford Upper Charles Trail

Minutes for the Open Monthly Meeting – February 6, 2018

President Mike Morrison called to order at 7:05 pm

### In Attendance

Members: Mike Morrison, Tom Myatt, William Sandborn, Nancy Wojick, Guru Simran Kaur Khalsa-Bob, Catherine Guido

Non-members: none

### Approval of Minutes

**Motion:** There was a motion to approve the November 2017 minutes which passed unanimously.

### Updates presented by Mike Morrison, President

- Next new bench will be installed in the spring.
- The website has been updated with some revisions.
- Harold Rhodes gave an informal updated in January 2018 on trail accessibility enhancements completed to-date and what remains to be completed.

### Update from William Sandborn, Treasurer

- Treasurer Report: Membership is steady and in the high 60's. Sponsorship renewals are on a rolling basis.

Total Income: \$4,843.46

Total Expense: \$4,622.85

Closing Balance: \$20,973.19

Open Spending Authorizations: \$7,951.50

Uncommitted Available Funds: \$13,021.69

Open Spending Authorizations:

    Authorized: \$12,150.00

    Expended: \$4,198.50

    Remaining: \$7,951.50

- There was a motion to close seven (7) 2017 spending authorizations which passed unanimously. Close out FY2017 spending authorizations as follows:
  - a. 17-01 Doggie Bags - final spend of \$563.80
  - b. 17-03 General trail improvements - final spend of \$36.00
  - c. 17-04 Website development & hosting - final spend of \$0.0
  - d. 17-05 Gov't fees - final spend of \$72.00
  - e. 17-06 Paypal fees - final spend of \$10.19
  - f. 17-07 Admin fees - final spend of \$53.20
  - g. 17-09 Treasurer transition software - final spend of \$66.09
- There was a motion to open five (5) 2018 spending authorizations which passed unanimously. Open FY2018 spending authorizations as follows:
  - a. 18-01 Doggie Bags - \$1,000.00

- b. 18-02 General train improvements - \$500.00
- c. 18-03 Government fees - \$100.00
- d. 18-04 Paypal fees - \$50.00
- e. 18-05 Administrative fees - \$100.00

It was noted that Bill Buckley made a donation of \$1,500.

**Updates:**

- Nancy will follow up on Granite Gulf member discount offered on the back of Friends membership cards as well as bike store discounts.
- The trail maintenance log was reviewed. Items regarding flashing beacons will be marked as resolved.
- Membership maintenance was delegated to Nancy until a replacement secretary is elected.
- Meeting minutes were delegated to Catherine until a replacement secretary is elected.
- There was a discussion on how to increase membership and how to increase participation from members and the community. Outreach opportunities suggested included beatification day (April 28), Celebrate Milford Day (May 19), Family Fun Day (TBD), and outreach on the trail a few weekends over the summer.
- The need for a storage facility is no longer needed. In the future, any leftover supplies could be donated.

**New Business:**

- Catherine will contact Dick Flook to inquire about the police department applying for grants to purchase bike helmets.

Next Meeting is Tuesday, March 6th at the Senior Center.

Motion to adjourn at 8:41 pm