

Minutes

Friends of the Milford Upper Charles Trail

Minutes for the Open Monthly Meeting – May 1, 2018

President Mike Morrison called to order at 7:05 pm

In Attendance

Members: Mike Morrison, Dick Flooks, Jerry Messenger, William Sandborn, Nancy Wojick, Guru Simran Khalsa-Bob, Catherine Guido, Dale Staupe, Brett Staupe

Non-members: Kyle Duffy

Approval of Minutes

There was a motion to approve the March 2018 minutes which passed unanimously.

Updates presented by Mike Morrison, President

- The trail clean-up held on Milford Beautification Day (April 28) went well.
- Some sections still need cleaning. Zain Ridge is not cleaning their section very thoroughly. Sheraton to Aldi's needs to be cleaned up (again). Several signs were broken but it was not clear where. The Senior Center spur needs to be cleaned.
- Boy Scouts could be solicited to do some clean-up for conservation/community service hours.
- Action Item: Someone to write up a list of clean-up projects to present to the Scouts.
- Action Item: Someone to write up a description that explains what the clean-up expectations are for trail adaptors.
- Action Item: Zain Ridge bench installation needs to be scheduled. A location needs to be chosen.
- The Youth Center has started a new program called "Earn a Light". More details need to be provided.

Updates presented by Catherine Guido, Vice President

- Catherine will reach out the sponsors for sponsorship renewals.

Update from William Sandborn, Treasurer

- Treasurer Report: Membership is steady and in the high 60's. Sponsorship renewals are on a rolling basis.

Total Income: \$1,623.75

Total Expense: \$1,012.00

Closing Balance: \$21,584.94

Open Spending Authorizations: \$7,540.78

Uncommitted Available Funds: \$14,044.16

Open Spending Authorizations:

Authorized: \$11,950.00

Expended: \$4,409.22

Remaining: \$7,540.78

- There was a motion to revise spending authorizations 18-01 (from \$500 to \$1000) which passed unanimously.
- There was a motion to accept the Bright Insurance proposal for director and officer insurance which passed unanimously.

- There was a motion to add a line item to contribution \$150.00 to Citizens of Milford for expenses incurred for the Milford Beautification Day clean-up event which passed unanimously.
- There was note made that the tax exempt information with Staples, Lowes, and Home Depot accounts needs to be updated.
- There was a motion to reimburse Bill \$13.06 for a purchased filing system which unanimously passed.

Updates:

- Guest, Kyle Duffy, is an Eagle Scout candidate. He provided an update with information on his proposed project to install 12 bat houses on 6 poles along the trail. The preference is to not install anything on the ground via poles. Easy targets for vandalism. Prefer mounting them in trees similar to others that were installed in another location of the trail. Dick suggested asking a utility company if they would help with installation using their truck with a bucket. Nancy will look for all the existing bat boxes previously installed along the trail and email Kyle to aid in choosing locations for his project. There was a motion to provide Kyle with a “signature of beneficiary” to help him move forward with the project which passed unanimously.

New Business:

- The maintenance log was reviewed. A suggestion was made to add a sorting/filter column. Records could be categorized as “open”, “closed”, or “scout project”, “Parks Dept”, “completed” and used for sorting/filtering.
- There is a drainage problem behind Big-Y supermarket section of the trail near the cement factory. Mike or Nancy will notify the Parks Department.
- There are vines and brush growing near the I-495/Beaver Street section of the trail as well as at the CVS/Aldi’s area.
- The Police Department has secured grant money that can be used to purchase bike helmets. More information is needed about the details such as how many helmets will be purchased, when will they be provided to the Friends for distribution, etc.
- The 10 year anniversary event has been booked at Craft Roots for the evening of Tuesday, August 7, 2018 from 6-8 pm. Action Item: A sub-committee will meet and handle the details.
- Next Meeting is Tuesday, June 5th at the Senior Center.

Motion to adjourn at 8:41 pm